

Karl Dean
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
700 2nd Avenue South, STE 201
NASHVILLE, TENNESSEE 37210

March 6, 2015

Nancy Whittemore, Director
Department of General Services
730 Second Avenue South, STE 201
Nashville, TN 37210

Dear Ms. Whittemore,

The Office of Financial Accountability has completed a review of a selected number of the FY14 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2014. The purpose of the review was to verify the accuracy of your department's reported results.

We randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY14 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

Kevin Brown

Kevin Brown
Finance Administrator

Encl

CC: Velvet Hunter, Department of General Services
Dianna Atwood, Department of General Services
Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Fred Adom, CPA, Director, Office of Financial Accountability, Department of Finance
Essie Robertson, CPA, Office of Financial Accountability, Department of Finance
Ken Hartlage, Office of Management and Budget, Department of Finance
Chinita White, Office of Management and Budget, Department of Finance
Kathy King, Office of Management and Budget, Department of Finance

ATTACHMENT I

Department:	General Services
Purpose:	To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.
Scope:	FY 2014
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$26,834,400
Program:	Radio System Infrastructure Program
Total Tested Budget:	\$1,659,500
Percent Tested:	6%
Performance Measure:	Percentage of time the radio system is available to end-users
Reported Data:	99.99%
OFA Calculation:	99.99%
Was selected reported performance measure verified?	Yes

ATTACHMENT II

Department: General Services

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.

Scope: FY 2014

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$26,834,400

Program: Radio and Public Safety Equipment Program

Total Tested Budget: \$2,132,200

Percent Tested: 8%

Performance Measure: Percentage of repaired equipment that is not returned for the same repairs within 30 days

Reported Data: 97%

OFA Calculation: 97%

Was selected reported performance measure verified? Yes

ATTACHMENT III

Department: General Services

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management and Budget.

Scope: FY 2014

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$26,834,400

Program: E-Bid Surplus Property Distribution Program

Total Tested Budget: \$915,400

Percent Tested: 3%

Performance Measure: Percentage change in sales

Reported Data: -29.38%

OFA Calculation: -29.38%

Was selected reported performance measure verified? Yes